

## **Application Guide for the NIMS Internship Program 2009**

### 1. Objectives

- To provide domestic or overseas students in higher education with technical experience in the field of materials science and engineering,
- To offer NIMS researchers well-qualified and motivated students,

### 2. Qualification

- Participation in the NIMS internship is open to bona fide students attending courses at domestic or overseas universities, institutes of technology and similar institutions of higher education in the research fields NIMS is covering.

### 3. Period

- The internship period shall be not more than 90 days in principle.

### 4. Expense Distribution

- Internship student:
  - 1) Travel expenses
  - 2) Accident insurance fee
  - 3) Utility charges at the accommodation (electricity, gas, water)
- NIMS:
  - 1) Rent for the [Ninomiya House](#) or [Takezono House](#) (except utility charges)
  - 2) Living allowance: 2,560 yen per diem

### 5. Number of Internships

- About 40 internships will be offered in FY 2009.

### 6. Selection Process

- Applicants must be NIMS researchers. NIMS researchers who plan to accept internship students must submit required documents to the International Affairs Office.
- NIMS Vice President in charge of international affairs considers applications and makes a shortlist. Interviews will be held if necessary.

- NIMS President determines successful candidates from the shortlist.
- The International Affairs Office handles the procedure for accepting successful candidates.

#### 7. Required Documents

- Application form (Form 1)
- Curriculum vitae
- Student registration certificate
- Academic transcript

#### 8. Application Period

- (1st term) From February 5 to February 27, 2009
- (2nd term) From July 1 to July 31, 2009

#### 9. Submission of Application

- All the documents should be emailed to:  
Mr. Takao Kitamura, International Affairs Office (ext. 3958)  
Email: [iao@nims.go.jp](mailto:iao@nims.go.jp)

## **NIMS Internship Program**

### (Objective)

1. National Institute for Materials Science (hereinafter referred to as “NIMS”) accepts undergraduate and graduate students attending courses at domestic or overseas universities and graduate schools and provides them with technical experience in the field of materials science and engineering,

### (Qualification)

2. Internship students must be full-time students attending courses at universities, institutes of technology and similar institutions of higher education in the research fields NIMS is covering.
3. The NIMS internship program is not open to those who are about to start their university or college studies, nor is it available to those who have left university.

### (Status)

4. The status of internship students at NIMS shall be “visiting researcher”, and they are categorized as rank 5 in Table 1 of the Regulation for Foreign Invited Researchers.

### (Compliance)

5. Internship students must observe the laws of Japan and the regulations of NIMS and must participate in research work of NIMS and related tasks for the duration of the internship.

### (Period)

6. The internship period shall be not more than 90 days in principle.

### (Selection)

7. Vice President in charge of international affairs considers applications and determines the internship students. The program operates irrespective of race, color, sex or creed.

### (Travel expenses)

8. Internship students must bear the round-trip expenses from their residence to NIMS.

### (Sojourn expenses)

9. NIMS shall pay living allowance of 2,560 yen per diem that will at least cover food and utilities.

11. NIMS shall rent rooms for internship students for the duration of the internship. However, internship students must bear utilities charges at the accommodations (electricity, gas, water).

(Insurance)

12. Internship students must buy personal insurance for the duration of the internship before arriving at NIMS.

(Emergency Aid)

13. In case internship students suffer serious accidents during the internship, the NIMS designated agency shall give emergency aids such as introducing a mental health counselor, contacting with a police department or an insurance company, and taking severely ill or injured students to a hospital.

(Others)

14. For issues other than determined in this procedure, and necessary for accepting internship students at NIMS, the Regulations pertaining to Visiting Researchers shall apply.

15. The International Affairs Office handles this program.

Application Form for the NIMS Internship Program 2009

1. NIMS Researcher (Host Researcher)

(1) Affiliation (Unit, Group):

(2) Name, Position:

2. Candidate Student

(1) Name, Age, Date of birth, Sex, Nationality:

(2) University, Department:

(3) Scholastic year:

3. Internship

(1) Subject:

(2) Estimated Duration:

4. Expected Outcome

5. Related Information, if any

Note 1. Application Form should be summarized into two pages.

Note 2. CV, registration certificate and academic transcript of the student should be attached.